



September 15, 2022

Job Position: **Lead Editor, *Journal of Great Lakes Research***
International Association for Great Lakes Research

Deadline: **Wednesday, November 16 to be guaranteed full consideration**

The International Association for Great Lakes Research (IAGLR) is seeking to contract with a new lead editor for the *Journal of Great Lakes Research* (JGLR), with an initial three-year term to start as soon as January 2023. Position is open until filled but applications will begin to be reviewed on November 16.

Overview

The lead editor is the principal architect of the content of the JGLR. The lead editor is a well-known scholar and well-regarded within the aquatic sciences. The lead editor has broad knowledge and experience with the practice of scholarship in the aquatic sciences. The lead editor must be active in soliciting content from the best researchers of large lakes of the world. The lead editor is responsible for sustaining a pool of diverse associate editors, and for working with them and reviewers. The lead editor is the arbiter of the content of the journal. The lead editor will work closely with the IAGLR Publications Committee, and when needed the IAGLR Board of Directors and staff, to make sure that IAGLR policies are followed, that the mission of IAGLR is promoted, and that strategic issues related to the JGLR are brought to IAGLR's attention.

Primary Duties

The lead editor for the JGLR oversees the content of the journal so as to publish the highest quality work possible from potential authors in diverse subject matters reflecting the interests of the membership related to research relevant to large lakes of the world. Tasks involved in this include:

- Manage a team of associate editors (AEs), including recruiting new AEs, evaluating performance of current AEs, and taking appropriate action when there are issues. Strive for a diverse and effective group of AEs.
- Work collaboratively with a technical editor and provide input to the IAGLR Publications Committee on the performance of the technical editor.
- Screen new submissions for scientific content and choose appropriate associate editor to handle the new submissions or reject articles without review when appropriate.
- Make the final decisions on the disposition of all articles in light of recommendations of AEs and reviews. Compose and send decision letters to authors. When necessary, communicate rationale for decisions to AEs, when decisions do not match their recommendations.
- Work with the technical editor to prepare each journal issue for its regularly scheduled deadline.

- Recruit submissions and special sections to promote the quality and reputation of the journal and broad interests of the membership. Receive and review proposals for special sections. Establish agreements with proposers of special sections regarding timelines, expected submissions, and guest editors.
- Transfer of accepted articles to the technical editor for final checking and editing and forwarding to publisher for typesetting.
- Delegate tasks to the technical editor when appropriate.
- Provide input to the IAGLR Publications Committee as ex officio non-voting member of that committee on journal strategy.
- Oversee and implement day-to-day interactions with the publisher and work with the IAGLR Publications Committee to resolve larger issues with the publisher if they are encountered.
- Effectively communicate with the IAGLR Board of Directors, the Publications Committee, executive director and other staff, associate editors, technical editor, authors, and reviewers.

Required Qualifications

- Experience in journal editing in a capacity of making/recommending publication decisions based on peer-reviews.
- Established reputation as an aquatic scientist with an extensive publication record.
- Strong leader with ability to work as part of a team to complete tasks on time.
- Broad background in aquatic research topics.
- High personal/scientific standards with respect for confidential information.
- Effective communicator with ability to create and communicate vision.

Desired Qualifications

- Broad familiarity with many areas of research on large lakes of the world.
- Prior engagement and familiarity with IAGLR and the needs and desires of the association.
- Demonstrated embracement and exploration of innovative technologies, particularly in relation to scientific publishing.

Expected Effort Level and Compensation

It is expected that the duties of the lead editor can be accomplished in 2-4 days of effort each week. Work schedule will be highly variable depending on variations in submissions and completions of reviews. The lead editor will work with a part-time technical editor who will be separately employed or contracted by IAGLR. Compensation will be consistent with experience and expected effort. We envision a total stipend of \$40,000-60,000 per year and a \$5,000 budget for operating expenses.

Nature of Relationship

IAGLR intends to enter into a three-year contract to provide editorial management of the JGLR. The contract period will run from January 1, 2023, to December 31, 2025, although there is some flexibility regarding start date. Subsequent three-year extensions may be entered into upon approval from the IAGLR Board of Directors. To ensure a smooth transition, we will work to ensure some overlap with the current editorial team.

The lead editor (contractor), owners of JGLR (IAGLR), and publisher of JGLR (currently Elsevier) each perform different roles, recognizing and respecting each other's authority and responsibilities. The primary responsibilities of the lead editor are to ensure the integrity and quality of the journal and educate its readers; the owners (and as contracted the publisher) are jointly responsible for all aspects of production of the journal (i.e., with making content broadly available and appropriately formatted), including budget and staff for these efforts, based on peer-reviewed content provided by the lead editor.

The contracted lead editor is independent of IAGLR, shall not act as an agent of IAGLR, nor shall be deemed an employee of IAGLR for any purpose whatsoever, and shall not enter into any agreement or incur any obligations on IAGLR's behalf without IAGLR's prior written approval.

Work Environment

Most duties can be performed remotely at a location of choice of the lead editor, but the lead editor is expected to be available on regular basis to avoid delays in manuscript handling and for phone or email interactions. The lead editor is expected to attend IAGLR board or business meetings on occasion (generally about once a year). It is expected that the lead editor will attend the annual IAGLR Conference on Great Lakes and other conferences to promote the goals of IAGLR for the journal. The lead editor is responsible for maintaining their office space and needed work facilities (e.g., personal computer and software, internet connection).

About the JGLR

The JGLR is the leading peer-reviewed publication focused on large lakes of the world (Impact Factor = 3.0). The journal publishes six regular issues each year, targeting at least 120 published articles each year. In 2021 a record number of 160 articles were published, including a seventh special issue. Most articles are peer-reviewed regular papers, although commentaries, reviews, and short communications are also published. The lead editor is currently assisted by a group of 36 volunteer associate editors. IAGLR is the owner of the JGLR and oversees its production through contracts with a lead editor, a technical editor, and a publisher (currently Elsevier).

Application Deadlines, Dates, and Procedures

For full consideration applications should be submitted by **Wednesday, November 16**. An application must include the following information:

- A cover letter (≤ 2 pages) summarizing the proposal
- A summary of the applicant's relevant experience (≤ 2 pages)
- Vision for the future of the JGLR and articulation of how the proposer's experience has prepared them to achieve this vision (≤ 2 pages)
- A Curriculum Vitae including a listing of published works, professional positions, editorial and other relevant experience, and other relevant background.
- Names and full contact information (email and phone) for three professional references.

Proposals should be sent via email to: jglrjob@iaglr.org

About IAGLR

IAGLR is a scientific organization composed of researchers studying the Laurentian Great Lakes, other large lakes of the world, and their watersheds, as well as those with an interest in such research. IAGLR members encompass all scientific disciplines with a common interest in the management of large lake ecosystems. IAGLR's vision is to promote and foster a peaceful world in which large lake ecosystems are valued and healthy; where these ecosystems inspire curiosity, awe, love and respect, and stewardship in all people. To achieve this vision, IAGLR is an equal opportunity employer, committed to a diverse and inclusive employee and volunteer workforce that is united by a passion for Great Lakes research. All employment / contracting decisions at IAGLR are based on business / organizational need, job requirements and individual qualifications and performance without regard to race, color, religion, gender identity or expression, sex (including pregnancy), sexual orientation, national / ethnic origin, marital status, past or present military service, medical history, genetics, or disability. IAGLR commits to full compliance with employment and contracting laws in locations where it operates.