## Information for authors interested in publishing a special section in the *Journal of Great Lakes Research*

The *Journal of Great Lakes Research* welcomes groups of authors to submit manuscripts targeting a selected topic. These groups of articles are referred to as "Special Sections." Special sections are usually published as part of one of the six issues published each year. Because they don't have to fill an issue on their own, even small collections of articles (6–8) are feasible as special sections, although most special sections consist of approximately 12–20 articles. Occasionally if the group of papers is large (> 40 articles), the special section may comprise the entire issue. An issue containing a special section will be featured with a photo and list of the Guest Editors on the cover and include an introductory article describing the special section. Special sections are featured as <u>JGLR Article Collections</u> on the Elsevier Science Direct website, and all articles in the collection can be accessed electronically.

We strive to have the special section papers submitted over a 3-month window and complete the review and revision process within approximately 6–8 months. We say strive as there are, of course, several variables that impact the speed of publication, in particular, the number and experience of the Guest Editors (relative to the number of submissions) and whether the reviewer pool becomes exhausted if the same reviewers are being called on for multiple papers.

Special sections have a well-defined theme and are often (but don't have to be) an offshoot of special conference sessions (e.g., at <u>IAGLR's annual conference</u>) or other conferences relevant to the aims and scope of the Journal.

We welcome your interest in publishing a special section of papers in JGLR and request you provide the following information (see **Special Section Proposal Form**):

- 1. Brief description of the proposed special section of papers.
- 2. List of proposed Guest Editors (GEs), including affiliations and email addresses. Aim for at least three or four, depending on number of expected submissions. Ideally one would already be an Associate Editor for JGLR, and GEs need to be able to commit to timely handling of manuscripts. The Editorial Office will provide support for GEs to navigate the JGLR Elsevier editorial process using Editorial Manager software.
- 3. The expected time when submissions will begin and close.
- 4. List of the proposed papers with authors (these, of course, can change), identifying which GE will tentatively handle each paper.
- 5. Whether there is potential interest and funding to make it a sponsored stand-alone supplement published in addition to the Journal's six issues per year (e.g., <u>Supplement on Bridging Indigenous and non-Indigenous Knowledge Systems</u>)

If authors wish to have open access (OA), the fee is \$2560 US if any of the authors are IAGLR members and \$3200 if none are members; reduced (bulk) OA fees are generally negotiated for sponsored supplements. There are otherwise no page charges except if authors want to publish color figures in the print issue (\$400 US per figure); there are no costs for online color figures.

Please do not hesitate to contact us if you have questions or ideas that you would like to discuss.

Margaret Docker, Lead Editor Jessica Ives, Technical Editor Editorial Office (both editors) Margaret.Docker@umanitoba.ca jglrtech@iaglr.org editor@iaglr.org

## Journal of Great Lakes Research Special Section Proposal Form

1.	Special section description
2.	List of proposed Guest Editors (GEs), including affiliations and email addresses. Aim for at at least three or four, depending on number of expected submissions; ideally one is already an Associate Editor for JGLR.
3.	Expected time when submissions will begin and close; we strive for a 3-month submission window, although we understand that timeframes may change, and extensions are available.  to
4.	Attach a spreadsheet of expected submissions (titles/topics, tentative author list, and suggested Guest Editor who would handle the submission).
5.	Is there potential interest and funding to make your proposed special section a sponsored stand-alone supplement? If so, we will contact you to discuss it further.