

**MINUTES**  
**Annual Business Meeting**  
**International Association for Great Lakes Research**

**Ballroom, Michigan League**  
**University of Michigan**  
**Ann Arbor, MI**

**24 May 2005**

1. Call to Order

President Keri Hornbuckle called the meeting to order at 1220h, and explained the meeting's format to the membership. With no objections made, the meeting continued.

2. Approval of the Agenda

A motion to approve the meeting agenda (Attachment A) was offered by Deborah Swackhamer, seconded by Ron Hites, and was unanimously supported.

3. Approval of the Minutes of the 2004 Annual Business Meeting

A motion to approve the minutes of the 2004 Annual Business Meeting (copies of which were available for viewing at each table) was offered by Dennis Hansen, seconded by Mellissa Halting, and was unanimously supported.

4. Treasurer's Report

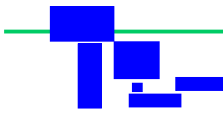
Treasurer Bill Booty presented a financial statement and summary of the association's standing for the year ending 31 December 2004 (Attachment B). He noted that the audit for 2004, by James R. Stuchell and Associates, is in progress. In summary, total revenue during 2004 was \$455,015.24, whereas total expenses were \$343,800.49. This resulted in a net operating balance for IAGLR in 2004 of \$111,214.75, which the Treasurer cautioned was due in part to major disbursements for the 2004 Conference being paid out in 2005.

The endowment and scholarship funds (AMEX Calvert Mutal Funds) continued to inch upward in value through 2004. A breakdown of the values of the Calvert Funds is charted for Jan 2004 to Feb 2005. No monies were withdrawn from the funds for scholarships in 2004 in order to promote growth. Scholarships were paid from general operating funds.

The 2004 conference at the University of Waterloo was a great success with a net surplus of \$35,264.80 being generated for IAGLR.

5. President's Report

President Hornbuckle's report focused on IAGLR's new 5-Year Plan (Attachment C). She began by announcing the decision by the Board of Directors to drop page charges for regular issues (excluding color pages) of the Journal of Great Lakes Research, effective immediately. She then delivered the following power point presentation that outlined the Plan to the membership:



## IAGLR Five-Year Plan 2005-2010

May, 2005

### Participants

- The current IAGLR Board and Officers
- Past Board members and Officers
- Other Interested IAGLR members
- Advisors from the Council of Scientific Society Presidents

### Five Year Plan #3 (2005-2010) Goals:

- Advance Research and Education on Large Lakes of the World and their Watersheds.
- Increase Scientific Outreach to inform Public Policy and Decision-Making.
- Ensure the Integrity and Longevity of the Association by focusing on Service to the Membership and Public while maintaining our Financial Sustainability.
- Continue to Improve the Quality and Scientific Prestige of the Journal of Great Lakes Research by increasing Manuscript Submissions.
- Expand the Annual Conference on Great Lakes Research to include a venue for Research Planning, Networking, and Professional Development.

## Appendices

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- **Appendix I:** History of the IAGLR Five-Year Plans
- **Appendix II:** A New Paradigm for IAGLR Operations
- **Appendix III:** Journal for Great Lakes Research
- **Appendix IV:** Science and Policy Outreach
- **Appendix V:** The Need for a Business Plan
- **Appendix VI:** Other Scientific Societies and Associations
- **Appendix VII:** Financial Scenarios

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## Appendix I: History of Previous 5-Year Plans

### IAGLR's Major Achievements (1999-2004)

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#### IAGLR's web site, [www.iaglr.org](http://www.iaglr.org)

- press releases
- free access to the current journal
- calendar of Great Lakes activities
- job announcement board
- research news section
- experts directory
- IAGLR board and committee membership
- special reports and fact sheets
- abstract submission and registration
- "policyweb" page
- links to related organizations
- "membersweb" page
  - renew their membership
  - vote for board members
  - member directory
  - update capability
- IAGLR awards applications
- IAGLR board password protected site.



## IAGLR's Major Achievements (1999-2004)

### Conference preparations have been streamlined and improved through Web Development:

- Submit and edit abstracts
- Maps and travel information
- Searchable presenters
- Reserve housing
- Submit payment
- Session chairs can edit their sessions
- Program posted



## IAGLR's Major Achievements (1999-2004)

### Journal's Archives in Electronic Form

- Journal is indexed and searchable on web
- Electronic subscriptions through web
- Article abstracts free through website
- Journal is featured by all the major abstract services

- ISI (Web of Science)
- Chemfinder (CAS) Chemical Abstracts
- Animal Breeding Abstracts
- Aquatic Sciences & Fisheries Abstracts
- BIOSIS
- Biological Abstracts
- BIOSIS Previews
- C S A Animal Behavior Abstracts (Cambridge Scientific Abstracts)
- C S A Civil Engineering Abstracts (Cambridge Scientific Abstracts)
- Current Awareness in Biological Sciences
- Current Contents
- Dairy Science Abstracts
- Ecology Abstracts (Bethesda)
- Engineering Index Monthly
- Entomology Abstracts
- Environment Abstracts
- Environment Abstracts Annual
- Environmental Engineering Abstracts
- Environmental Policy Index (1989-)
- Environmental Science and Pollution Management
- Excerpta Medica.
- GEORBASE
- Helminthological Abstracts
- Index Veterinarius
- Inspec (1981-)
- Irrigation and Drainage Abstracts
- Leisure, Recreation and Tourism Abstracts
- Meteorological and Geostrophysical Abstracts
- Microbiology Abstracts
- Nutrition Abstracts and Reviews
- Personal Alert
- Pollution Abstracts
- Poetlly Abstracts
- Protozoological Abstracts
- Referativnyi Zhurnal
- Review of Agricultural Entomology & Review of Medical and Veterinary
- Entomology
- Review of Plant Pathology
- Science Citation Index
- Social Abstracts
- Soils and Fertilizers
- Toxicology Abstracts
- Veterinary Bulletin
- Water Resources Abstracts (Bethesda, Online Edition)
- Weed Abstracts
- Wildlife Review Abstracts
- World Agricultural Economics and Rural Sociology Abstracts
- Zoological Record

## Appendix II: A New Paradigm for IAGLR Operations

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**Appendix III:** Quality and  
Sustainability of the  
Journal for Great Lakes Research

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**Appendix IV:** Expanding  
IAGLR's Efforts on  
Science and Policy Outreach

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**Appendix IV:** Expanding  
IAGLR's Efforts on  
Science and Policy Outreach

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**Appendix V:** The Need for a  
Business Plan

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**Appendix VI:** Comparative  
Survey of the Governing Structure  
and  
Business Operations of  
Scientific Societies and  
Associations

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**Appendix VII:** Financial Scenarios

President Hornbuckle called on the membership for feedback on the 5-Year Plan.

6. Business from the Floor

President Hornbuckle asked if there was any business that the membership wished to bring forward. Hearing none, the meeting continued.

7. Business from the Board of Directors

The Board of Directors proposed two amendments to the Association's Bylaws.

A motion to amend Article II (Membership) to :

- (1) Increase the fee for a Lifetime Membership from \$1000 to \$1500 (single donation),
- (2) Increase the fee for a Sustaining Membership from \$1000 to \$1500 per year, and
- (3) Discontinue the Contributing Membership category

was moved by Ralph Smith, seconded by Deborah Swackhamer, and passed unanimously.

A motion to amend Article VIII (Auditing) to:

- Change the fiscal year from 1 January through 31 December to 1 October through 30 September

was moved by Lisa Tulen, seconded by Bob Heath, and passed unanimously.

8. Motion of Responsibility

The Motion of Responsibility was offered by Ralph Smith: "Resolved, that all acts, contracts, proceedings, and payments of money made by the Officers and Directors of the Association in their conduct of affairs of the Association since the last Annual General Meeting held May 26, 2003, be approved. The same are hereby ratified, confirmed, and sanctioned." The motion was seconded by Deborah Swackhamer, and unanimously approved by the membership.

9. Recognition of Outgoing Board Members:

President Hornbuckle noted that the terms of Ralph Smith as Past President, Hunter Carrick as Board Member, Tom Johengen as Board Member, Jeremy VanDerWal as Student Board Member, and Lee Grapentine as Secretary had expired and expressed thanks to them for their service and contribution to the Association.

10. Announcement of New Board Members:

President Hornbuckle then introduced the newly elected Board members: Lynda Corkum and Charles Ramcharan (Regular Members), Lisa Tulen (Student Member), and Chris Marvin (Secretary). As the next Past President, she looked forward to working with them during the next year and thanked the Association and Board for allowing her to serve as President.

11. Transfer of the Chair:

President Hornbuckle introduced the 2005-2006 President of the Association, Tim Johnson, and transferred the authority of the chair. President Johnson thanked President Hornbuckle for all of her work in the past year, including spearheading development of the new 5-Year Plan. He pledged to continue her good efforts and invited all members to attend next year's IAGLR conference in Windsor, Ontario.

12. Adjournment:

President Johnson adjourned the meeting at 1300h.

Respectfully Submitted,

A handwritten signature in cursive script that reads "LC Grapentine". The letters are fluid and connected, with a prominent loop at the end of the name.

Lee Grapentine, Secretary



## **ATTACHMENT A**

### **Agenda Annual Business Meeting International Association for Great Lakes Research**

**Ballroom, Michigan League  
University of Michigan  
Ann Arbor, MI**

**1200-1300h, 24 May 2005**

1. Call to Order.
2. Approval of agenda.
3. Approval of 2004 Annual Business Meeting minutes (attached)
4. Treasurer's report (attached)
5. President's Report – Keri Hornbuckle
  - 5-Year Plan
6. Business from the floor
7. Business from the Board of Directors
  - Motion to amend bylaw Article II (Membership):
    - a. Increase the fee for a Lifetime Membership from \$1000 to \$1500 (single donation);
    - b. Increase the fee for a Sustaining Membership from \$1000 to \$1500 per year; and
    - c. Discontinue the Contributing Membership category.
  - Motion to amend bylaw Article VIII (Auditing):
    - Change the fiscal year from 1 January through 31 December to 1 October through 30 September.
8. Motion of responsibility
9. Recognition of outgoing board members
10. Announcement of new board members
11. Transfer of the chair
12. Adjournment

## ATTACHMENT B

### INTERNATIONAL ASSOCIATION FOR GREAT LAKES RESEARCH

#### Treasurer's report

May 24, 2005

#### Financial Summary

This report gives a preliminary summary of the association's financial standing for the year ending December 31, 2004. The audit for 2004 is currently being carried out by James R. Stuchell & Associates.

Total revenue during 2004 was \$455,015.24 while there were total expenses of \$343,800.49. This resulted in a net operating balance for IAGLR for 2004 of \$111,214.75. This unexpectedly large surplus for 2004 is due to major disbursements for the 2004 conference being paid out in 2005, increased income from journal page charges (supplemental issues) and from institutional dues, and the MNR student travel award funding.

The endowment and scholarship funds continue to move mostly up with the market as shown in the attached chart. In order to help let the funds grow in 2004, scholarships were paid from general operating funds.

The 2004 conference at the University of Waterloo was a great success with a net surplus of \$35,264.80 being generated for IAGLR.

Respectfully submitted:

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May 16, 2005

William Booty, IAGLR Treasurer

# IAGLR Financial Statement

<b>REVENUE</b>	<b>2004</b>	<b>2003</b>
Membership Dues - Print Rate	\$26,053.31	\$39,870.00
Membership Dues – Electronic Rate	\$8,654.00	\$2,077.00
Membership Dues – Print & Electronic	\$4602.00	\$945.00
Institution Dues - Print Rate	\$47,950.00	\$39,110.00
Institution Dues - Electronic	\$2,250.00	\$0.00
Institution Dues – Print & Electronic	\$2,656.25	\$0.00
Journal Page Charges	\$174,859.80	\$51,605.00
Journal Reprints	\$9,900.00	\$6,738.00
Sales of Back Issues	\$2,925.10	\$1,162.50
Shipping and Handling	\$1,150.00	\$620.00
Accessory Sales	\$405.48	-\$82.71
Conference receivables	\$147,884.32	\$215,100.64
Royalties	\$602.82	\$388.13
Interest	\$354.66	\$286.63
Unrealized gain <loss>		\$15,530.57
In kind support	\$0.00	\$1200.00
Contributions (general)	\$647.00	\$295.00
Scholarship Revenue	\$665.00	\$593.50
Grants	\$0.00	\$0.00
Library Donor Program	\$20.00	\$275.00
Endowment Fund Revenue	\$150.00	\$245.00
Paul W. Rodgers Scholarship	\$860.00	\$1,907.00
N. S. Baldwin Fishery Scholarship	\$6,000.00	\$1,000.00
Student Travel Awards Program	\$17,997.50	\$170.00
<b>TOTAL REVENUE</b>	<b>\$455,015.24</b>	<b>\$382,609.42</b>
<b>EXPENSES</b>		
Sundry	\$0.00	\$38.55
Legal Fees	\$66.78	\$20.00
Bank Fees	\$6,910.46	\$7,183.31
Professional Services	\$8,010.00	\$21,217.05
Managing Editor Services	\$37,571.07	\$21,765.00
Loracs Web Services	\$62,501.00	\$41,295.00
WWW Server Rental	\$4,979.40	\$5,394.35
Clerical Services	--	\$8,988.65
Supplies	\$1,408.92	\$2,331.97
Travel and Mileage	\$5,606.11	\$8,718.29
Telephone	\$1,512.19	\$896.27
Rent	\$0.00	\$1200.00
Printing and Copying (Journal)	\$114,075.25	\$54,724.99
Distribution and Postage	\$14,908.40	\$9,760.44
Advertising	\$109.00	\$719.00
Conference account disbursements	\$34,202.44	\$144,954.86
Scholarships	\$4,500.00	\$4,750.00
Grants	\$0.00	\$0.00
Library Donor Program	\$160.45	\$275.00
Paul W. Rodgers Scholarship	\$2,000.00	\$2,000.00
N. S. Baldwin Fishery Scholarship	\$6,000.00	\$2,000.00
Student Travel Awards Program	\$3,362.82	\$4,350.00
Joyce Foundation Grant		\$3,994.65
Salary	\$35,916.20	\$30,666.66

<b>TOTAL EXPENSES</b>	\$343,800.49	\$379,765.44
<b>NET INCOME</b>	\$111,214.75	\$2,842.98

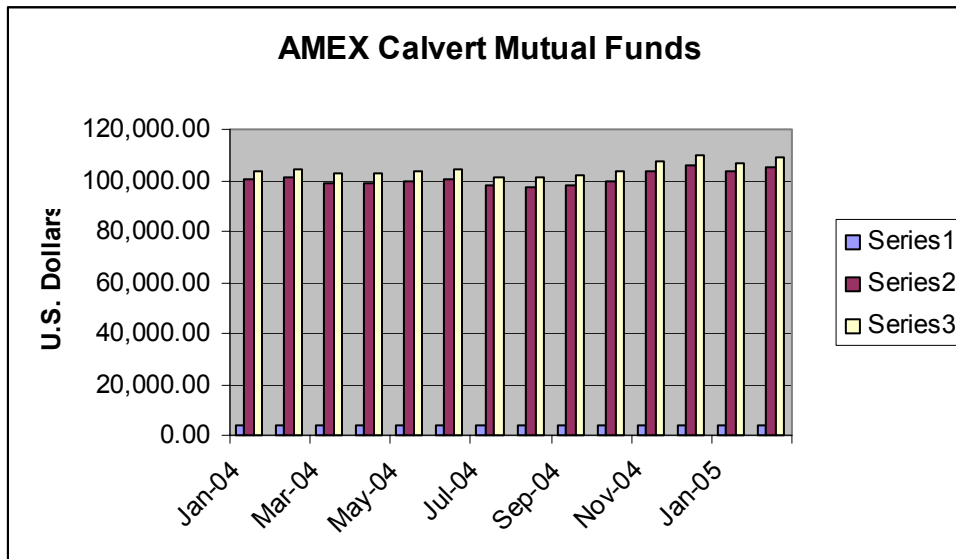
**Note:** The 2004 conference account disbursements are continuing in 2005 ( \$30,355.00 US plus \$6000.00 Cdn )

## IAGLR Statement of Cash Assets for 2004

(Preliminary pre-audit values, as of Dec. 31, 2004)

KeyBank Checking Account (770-010-3216)	\$17,193.75
KeyBank Money Market Account (770-010-3101)	\$128,842.54
KeyBank Business Basics Checking (222541001269)	\$25,726.00

American Express Calvert Funds (as of Dec. 31, 2004)	
Endowment Account	\$38,611.97
Scholarship Account	\$39,588.15
Paul Rodgers Account	\$25,384.21
General Account	\$3,594.86
<b>Total</b>	<b>\$107,179.19</b>



Series 1 - Money Market Funds

Series 2 - Mutual Funds

Series 3 - Total